

**School Health Advisory Committee Minutes
Clay County Health Department
Ed Stansel Administration Building
Administrative Conference Room
1305 Idlewild Avenue
Green Cove Springs, FL 32043
March 21, 2013**

APPROVED

Members Present:

Tina Baker, SSCC, STEM Project Specialist	Belinda Johnston, CCHD, School Health
Patricia Cepeda, CCHD, Healthy Start	Linda Jordan-Morey, SDCC, Health Educator
Chastity Choulat, Parent Representative	Maria LaRocca, CCHD, School Health
Stephanie Geoghagan, CAC, SPF Coordinator	Kim Thompson, CCHD, School Health
Shanna Hostetter, SDCC, Health Educator	Donna Wethington, SDCC, Student Services
Pam Hughlett, CCHD, School Health	

Agenda Topics

Welcome:

Discussion: Meeting was called to order at 2:05 p.m.

Minutes

Chastity Choulat

Discussion: All members present signed in. The January 8, 2013 meeting minutes were reviewed and approved by all present.

**Discuss CCSD Human Growth and Development
Education**

Chastity Choulat

Discussion: Chastity deferred to Donna, who provided a draft copy of the proposed guidelines, a copy of which is attached. Donna indicated we need to get the policy approved and then submit it for curriculum development. She said it would be helpful if the SHAC Chairperson would send a letter to the council stating the SHAC has been discussing updating the growth and development policy to present to the School Board. Chastity will do it.

Chastity suggested implementing a 9th grade course for older students. Pam suggested more generic wording for # 3 on the draft instead of “waiting for marriage.” Donna said it’s a K – 12 policy, so maybe “school aged students” could be used instead of it. They will investigate it. Donna indicated the law states the expected standard is abstinence from sexual activity outside of marriage, but we could propose abstinence from sexual activity is the expected standard for school aged children.

Donna asked the SHAC members to review the draft and let her know by April 15th if there are any suggestions for changes. Her goal is to present it at the August 2013 School Board meeting.

Medication Policy

Maria LaRocca

Discussion: Maria said she talked to the FDOH, Clay County's attorney, Dan Medved about the medication policy. He recommended a phone call to the parent/guardian which is to be followed up with a written notification. Maria created a notification form to be sent to the parent/guardian advising the medication is expired and needs to be picked up within 10 days. The nurse should also document it in the student's Focus records.

Agency Reports

Baker Clay Dental Clinic – Maria reported on Dr. Hackney's behalf. She indicated they had ordered 25 cases of fluoride for WES and 15 for CHE at a cost of \$19.60 per case. The cost was \$490 for WES and \$294 for CHE. There are 288 units per case. The freight charges are about \$200 per order. This is ½ year supply. She indicated Pam is getting weekly stats on the number of students who are participating. At this time, there are between 370 and 400 students participating at WES, which is over half of the school's population. Pam will have WES copy Donna Wethington on the weekly stats so she can update principals, etc. at meetings. CHE averages about 200 students per week who participate in the program.

Clay Action Coalition – Stephanie reported that the CCSO recently did alcoholic beverage compliance checks in 28 businesses, of which 22 were in compliance. The compliant businesses received a letter indicating the same. The six who are out of compliance received a notice of non-compliance. The clerks of the non-compliance stores received a notice to appear. The CCSO also sends a report of the results to the Division of Alcoholic Beverages and Tobacco.

Healthy Start – Patricia Cepeda is the new Healthy Start Supervisor, and said she did not have anything to report at this time.

School Health – Maria is working on new immunization flyers, etc. for the kindergarten registration "roundup." She said there are bills and legislation for new immunization requirements, but they haven't been passed yet.

Set next meeting date

The next meeting date is scheduled for May 16, 2013 from 2:00 p.m. to 3:30 p.m., at the Clay County Health Department's Administrative Building's Conference Room in Green Cove Springs.

Meeting adjourned at 3:40 p.m.