



APPROVED Meeting Minutes

School Health Advisory Committee Meeting Program: SHAC - School Health Subject: Quarterly Meeting	Date: Thursday, October 29, 2015
	Time: 2:30 p.m. – 3:56 p.m.
	Location: Green Cove Springs Police Department Conference Room 1001 Idlewild Avenue Green Cove Springs, FL 32043
Facilitator: Jackie Copeland acted as Chair in Chastity's absence	Note Taker: Kim Thompson
Attendees: Katie Cannon, Patricia Cepeda, Jackie Copeland, Tara Hackney, Andrea Hepburn, Pam Hughlett, Grace Mays, Christy McMillan, Jose Morales, Chloe Taylor, Kim Thompson	
Agenda items:	
Approve April 9, 2015 Meeting Minutes – Approved	
Healthy Lifestyles Promotion Subcommittee Meeting Update – Pam provided a brief history of how the Subcommittee was created. This was an informational item. See attached DRAFT minutes.	
Middleburg High School Student Health Expo – Kim provided a brief recap of the health expo. This was an informational item. See attached information on exhibitors and topics, floor plan layout and winning logo designed by MHS student.	
Infant Mortality Task Force Update – Patricia reported that in the past year, infant deaths have increased slightly - mostly SIDS related as parents are co-sleeping with the infants. The Task Force is currently recruiting more members. The next meeting will be on November 5, 2015 at 2:00 p.m. at the WIC office in Fleming Island. They are currently trying to discourage parents from adding anything to infant formula or breast milk when feeding them. Pack and Plays are available for qualified clients.	
WIC Update – Patricia said that WIC is now doing same day appointments. If clients call early in the morning, most of the time they are able to be seen the same day.	
Florida Healthy School District Application Update – Silver Award Presentation – This was an informational item. See attached information on the presentation and picture of the award.	
St. Vincent's "Momentum" Program – Katie presented a brief overview of the Momentum Program, which focuses on three primary areas: (1) Activity levels, (2) Knowledge of Nutrition, and (3) Behaviors/Motivational Levels. The program is provided free of charge; however, parents must complete a medical history form, granting permission for their child(ren) to participate in the program and a photo release form. UNF and JU students volunteer their time and are currently providing this program to Orange Park Junior High and Wilkinson Elementary Schools. The program targets 9 – 15 year old students, and is held at the schools after school hours, three times a week in 1.5 hour sessions, and averages about 30 students per day. They are planning an expansion to add a third location, hopefully in Duval County. In addition, they would like to offer a similar program to the students in the Keystone Heights area. It's possible they could join the School Health Program at back to school community outreach events to market the program. She also announced that she will be leaving the program as she is returning to school. Chloe Taylor will be her replacement.	



How to Refer Clients to Healthy Start – Patricia stated that OB/GYN physicians can refer clients to Healthy Start. However, there are no income restrictions or referrals necessary if you know of someone who might be interested in the program. They can contact Healthy Start directly to find out how to become part of the program.

Dental Grant/Expanded Dental School Services – Dr. Hackney reported that they did not receive the dental grant for providing sealants, but they will continue to pursue that grant. They have dental bus at WES and CHE, and have expanded to KHE and KHS and continue with the fluoride swish program at WES and CHE. Partnering with WIC program to provide dental screenings to infants and dental care information to parents of infants to prevent tooth decay. They would also like to partner participate in any community outreaches or health fairs to provide dental screenings, etc.

School Health Partners Workshop 2015 – This was an informational item. See the attached copy of the workshop flyer. The SHAC members were encouraged to attend if they're able to do so.

Online Tobacco Prevention Education Course – As Lea was unable to attend, Jose gave a brief overview on her behalf. They will be recruiting volunteers to collect "Point of Sale" data in the retail environment (convenience stores, gas stations and other retail outlets) - that sell tobacco products. In January, they will be training these volunteers on how to conduct the data gathering. They will use the data collected to update their Point of Sale policies.

Set Next Meeting Dates – December 10, 2015 (CCSD Professional Development Center, Green Cove Springs), January 28, 2016 and April 28, 2016

Discussions:

Conclusions:

Action Items:

Responsible Parties:

Expected Completion Date:

Follow Up Items: None

Revised 08/2013